

General Meeting 31.07.17

MINUTES

Attendance:

Chair/ President: Heather Barkes

Anna Wylie
 Ashleigh Brand
 Lisa Richards
 Rachael Bott
 Philippa Ives
 Cath Colvin
 Sarah Gazia
 Tanya Koebeerle-Troy
 Alicia Dadleff

Pieter Overmeire
 Rebecca Norrie
 Karen Lockyer
 Ivana Pereza
 Kati Tonkin
 Melissa Horne
 Julie Smit
 Sara Miles
 David Williss
 Paul Hazelwood

Apologies:

NA

1	Apologies & Attendance. (AS ABOVE)
2	Minutes of previous meeting – 12.06.17. True and accurate record Moved: Rachael Seconded: Anna
3	Business & Actions Arising from previous meeting: Traffic party working group/ Wayfinder Project – Cath Colvin provided an overview of the working party for the general meeting. Cath has met with City of Vincent (CoV) and is seeking to submit an application for a grant which is due 1 Dec 2017. This grant provides funding for bike resources/design and production of a map to assist families travelling to school via bike/foot etc and transport signs. Grant may provide up to \$3000 if P&C is successful. Need to work with CoV to develop map and brochure for school bike pathways and bike education activities/training which will be linked to school curriculum. If grant is successful then Cath to action: <ul style="list-style-type: none"> ● Action: Cath - to include parking information on the map. In particular to communicate there is parking that is reserved for teachers only in front of the art/music room. Also to note all parking areas available to school and the community on the map. ● Action: “Walking school bus” – to be also included on map/brochure. ● Action: Need to communicate delivery bay may be used for picking up ill children (5-10 min parking only)

<ul style="list-style-type: none"> ● Action: Parking on Albert street – need to request the City of Vincent to now provide additional parking in front of the non sealed area, near oval – School to action this. ● Cath advised that there has historically been discussions about the need for a potential cross walk on Vincent St. CoV is supportive of this, however Main Roads is against this proposal due to the potential for this to inhibit traffic flow. ● Action: Cath to draft a letter to Main Roads advocating the need for the cross walk, Heather to sign.
<ul style="list-style-type: none"> ● Harvest 6006 Olive Oil – Lisa Richards updated the general meeting on the project. A fair amount of stock is still available and it is planned that this will be sold at the Kyilla Farmers Markets in a stall being run by the year 1 parent group every Saturday over August. ● Lisa introduced the 2018 Olive Oil 2018 Committee members (Tiffany Elliott, Sara Miles, Adele Wyld, Rachel Ozolins, Lisa Richards, Ashleigh Brand, Philippa Ives) and Olive Oil Coordinator (Paul Hazelwood) ● Lisa has been in contact with the Voice publication and will be running a story in the local paper. ● Welcome olive trees for new students/current families and community – letters due to be published and circulated in the next couple of weeks. ● Lisa showed the Committee the options for the proposed Harvest 6006 branding designed by Rachel Ozolins and it was suggested that to get feedback to post options on social media: ● Action: Lisa to post options on the facebook page/s and in the P&C newsletter. ● Action: Advertisement for the Olive Oil will appear in the Paragon publication. After oil has been sold then can use this spot for the sales of the tree. ● Action: Heather to sign application form for Benara Nursery. ● Action: John Richards to write a letter to City of Vincent requesting funding and notification on the best way to apply for funding – by 22 August.
<p>North Perth Local Committee-</p> <ul style="list-style-type: none"> ● Alicia Dadleff advised committee that she had attended the NPLC and that she along with Paul Burnett (Bendigo Bank), are the new members. It is a small committee and they would welcome new and interested members: ● Action: Alicia to write something for P&C newsletter and Sarah G to provide logo. Call for membership and interest in the school community. ● NPLC are in the planning stage of their annual fundraising event which will be held on the 3rd week in January 2018. NPPS has been allocated the running of the Sausage Sizzle 4:30-7:30pm on the day.

	<ul style="list-style-type: none"> • NPLC are also in the planning stages of running Halloween social event.
	<ul style="list-style-type: none"> • P&C Levy – It has been agreed with Karen that it will be called a P&C Levy (Voluntary) and will be on the book list. • Action: to be included on the book list along with the School voluntary contribution. • Action: it will be noted this is voluntary and better communication about this strategy.
	<ul style="list-style-type: none"> • Library: Pip to liaise with Natalie to identify when need for library helpers and when need then call for Library Helpers in Newsletter - Pip to draft content to forward to Louise Merrillees. • Potential to make a social activity either at night time/afternoon tea/ Promote on the website. • Action: Pip to liaise with Natalie to request she establish and document a process for covering books so can use this as basis for promotion. It is proposed this will occur after book fair.
	<p>Non school fundraising events – Heather confirmed that P&C can promote any activities, as agreed by the committee and can use facebook to promote. Anything to do with the school or children needs to follow Educational Department policy.</p>
4	<p>Principal's report – Attached</p> <ul style="list-style-type: none"> • Building Maintenance and Works department, \$450,000 has been given to extend and enclose undercover area. This is to be completed by June 30 2018. Action: David Williss will speak to John about possibility of assisting with this via the tendering process.
5	<p>School Board report – Kati Tonkin, Chair of the Board provided update to P&C. Explained now that NPPS is an independent primary school (IPS) school needs a Business Plan. This has provided an opportunity for the Board to review the current brand and refresh it. An expression of interest will be going out requesting assistance with brand development. This will be a balance of the new, keeping the logo, maintaining a sense of tradition but also a modern IPS. Board is currently reviewing webpage and brochure. Board is also developing a schedule of regular agenda items. Board will next meet 14 August 2017.</p>
6	<p>Treasurer's report – Attached.</p> <p>It is anticipated that approximately \$2000 more income from continuing olive oil and dukkha sales.</p>
7	<p>New Business –</p> <p>14 & 15 September 2016, Goonderup Day Cake Stalls and Sausage Sizzles</p> <p>The P&C traditionally runs a cake stall and sausage sizzle on each of these days. Danielle Lustig will coordinate the K/PP parents to run stalls</p>

	<p>on Thursday, 14 September 2017. Need a coordinator to run the years 1-6 stalls on Friday, 15 September 2017. Action: Anna/Heather to advise which year had been nominated to run the cake stall and advise Cath Colvin.</p>
8	<p>Committee Reports (as needed):</p> <p>a) Canteen – (see attached). Alicia gave a verbal update. More volunteers are needed as practically an almost empty roster.</p> <ul style="list-style-type: none"> ● Trialling plastic free canteen. Committee members to communicate to students at assembly. ● Action: calling for new committee members – newsletter (sometimes for samples, free water). ● Action: P&C to promote plastic free canteen and call for volunteers in next newsletter. Ashleigh to advise Louise. <p>b) Uniform shop - Melissa and Julie updated. Open this week. New sample for the Grad t-shirts which will reduce cost of the shirts from \$38 to \$30, something a little cheaper and a little more modern.</p> <ul style="list-style-type: none"> ● Action: Get 2018 year 6 parents to order and pay upfront. ● Action: Anna to get year 6 class reps to circulate that a few more shirts are available <p>c) Fundraising – Fundraising Report attached (Cath Colvin).</p> <ul style="list-style-type: none"> ● Action: Voyage to the Deep – Maritime Museum visit – 19 August 2017 promote event and video in the newsletter. ● New Fundraising Initiative (Philippa Ives) Shannon and Len who are the current owners (for past year) of Bakers Delight North Perth would like to offer our school the Dough Raiser initiative where 5% of sales to North Perth Primary families goes back to the school. When families make a purchase at Bakers Delight North Perth all they need to do is let the staff know they are from North Perth Primary. The P&C would need to sign a participation agreement (attached), along with and at the end of the agreed period, Bakers Delight will forward the P&C the proceeds raised. ● Action: It was agreed to proceed. Pip to liaise and action. <p>d) Social - Update Grease is the word - (Heather Barks). 26 August 2017. Aiming between 150-200 parents at the event.</p> <ul style="list-style-type: none"> ● Action: All committee members to encourage year groups and friends to attend. <p>e) Grants – Cath provided an update on status of Technology grants.</p> <ul style="list-style-type: none"> ● Action: School has provided information and Cath needs to have a more detailed discussion with Karen – submission August. <p>f) Arts – Rachael developed a proposal about having an artist in residence for a program, working with a couple of year groups. Focusing on drama, media arts, dance. The City of Cambridge has a</p>

	<p>grant available to its local schools worth approximately \$5000.</p> <ul style="list-style-type: none"> ● Action: Rachael to approach City of Vincent to see if any funding exists in the CoV catchment.
	<p>g) Grounds – Christina Nicholson, Antonietta Torre and Claire Jongeling - putting together proposed masterplan for the school grounds.</p> <ul style="list-style-type: none"> ● Action: Working group to touch base with Karen and P&C regarding scope of works. Still waiting for new advice on the development of new class room and how this may impact on grounds design.
	<p>h) Fathering project - attached.</p> <ul style="list-style-type: none"> ● Action: include in P&C newsletter
9	<p>P&C Working Group Reports (as needed):</p> <p>a) Beaufort St Books/Book Fair –</p> <ul style="list-style-type: none"> ● Action: Sarah Gazia to investigate book week activity to mark the week. Earlier in the week book swap initiative (Monday or Tuesday), Wednesday “Escape to everywhere”. Newsletter idea – seek a prize from Beaufort Street Books prizes. <p>b) Entertainment books - Update by Melissa and Julie.</p> <ul style="list-style-type: none"> ● Action: Raffle at Goonderup Day and Grease Night.
10	<p>Other Business:</p> <ul style="list-style-type: none"> ● Grill’d fundraising opportunity. Action: Rachael to submit application- need to identify specific project for fundraising. ● Earn and Learn Woolworths – Action: Heather to submit and get a box. Anna to get box decorated.
11	<p>Correspondence:</p> <ul style="list-style-type: none"> ● email Imagine Vincent City of Vincent invite to participate ● WACSSO Annual Conference 19-20 August Saturday and Sunday (not charge for first delegate, second delegate \$150.) ● Letter dates 6 June Education Awards Coordinator - invite to nominate (nominations closed 28 July). ● Action: Ashleigh to ensure that the promotion of the Education Awards occurs prior to opening rounds. AGM item for agenda/ First newsletter of 2018 ● Certificate of Membership 2017-2018 invoice paid.
12	<p>Next Meeting:</p> <ul style="list-style-type: none"> ● Next meeting: Term 3, Week 8, 4 September, 7:30pm ● Following meeting: Term 4, 23 October; 7:30pm
13	<p>Close: 9:30pm</p>

Reports:

PRINCIPAL'S REPORT TO P & C ASSOCIATION Monday, 31 July 2017

BUILDINGS AND GROUNDS

There have been a number of maintenance and improvement projects completed recently including:

Restoration of Rainbow Gate

The gate has become a well-known feature of our school and the students have developed a strong connection to it since it was installed in 2009. Unfortunately, the sculpture sustained some vandal damage and the arch was rusting and required attention to keep it safe. The artist, Tim Keevil, completed the restoration work during the holidays and we are confident that the 'Rainbow Gate' will continue to be a feature of our school for many more years.

Secret Playground

Mrs Hart and her wonderful team of parents are helping transforming the entrance to the Secret playground by transferring and painting the Year 1 and 2 students' drawings of flowers and bugs onto the shed.

The Dads group also held a busy bee recently and planted and mulched around the nature-play elements on the right-side of the path.

Ms Downsborough is currently working on finalising this play space for our young students - a project that commenced with consultation with the children in late 2015. She is currently considering yarn wrapping the trees and installing a tepee and other nature-play elements.

Explorer Dome Project

The pavers for the dome crowd-funding project were installed on the weekend by approx. ten dads who braved the cold wet weather. This project is now complete.

Bitumen Area

The coloured lines for three four-square, two basketball, two netball and eight tennis courts were marked on the holidays.

Parking Bays

The No Stopping lines and those for the bus bay were remarked to help remind parents not to park/stop in the area as it leads to congestion and compromises student safety. The parking bays have also been numbered to trial an allocated parking system we will be implementing to ensure staff members are able to park at the school and not have to move vehicles throughout the day due to time limited parking in the area.

Panel Door

Sound-proof panel doors were installed between Room 14 and 15, allowing classes to work without distraction from the room next door. The doors can be opened when both classes need to work together.

Holiday Maintenance

A variety of maintenance tasks were completed eg strip and seal vinyl areas, carpet areas extraction cleaned, gutters and downpipes cleaned, drainage pipes in Secret Playground removed

LOCAL PROJECTS, LOCAL JOBS PROGRAM: EXTEND UNDERCOVER AREA

We have now received written confirmation that North Perth Primary School has been allocated \$450 000 as part of the Local Projects, Local Jobs Program to extend the school's undercover area. As this is a construction project we are expected to receive the funding later in the school year, subject to final scoping and scheduling by the Department of

Finance's Building Management Works (BMW). However, if BMW advise that the work will not be completed until 2018, funding will be provided as part of our 2018 budget.

The Department of Finance's Building Management and Works (BMW) will assist the school to carry out building works related to the grants.

BMW will:

- contact the school to discuss the scope of works (including what is to be done, where the works will be undertaken, what the requirements are and delivery timeframes);
- establish or determine approximate costs and firm-up the budget required to undertake the works;
- explore aggregation of works (for example, similar projects across a number of schools) to provide best value for money;
- determine the best approach to have the works delivered;
- assist in reporting and acquitting funding in line with the grant conditions; and
- keep the school and Department informed of progress

At this stage, we have only received confirmation of the funding. We are awaiting contact from BMW and/or Department of Education officers in charge of Capital Works regarding the process and timeline.

CONGRATULATIONS

Our Physical Education teacher, George Naumovski, is a finalist in the AFL School Ambassador Awards to be held in August. This nomination recognises the work George has done to promote football in schools. The WAFC have visited our school to interview some of our senior students for a video presentation on the night. We wish George all the best for this night – we already think he's a winner!

STUDENT ACTIVITIES

Imagine Vincent

The City of Vincent is currently seeking input to inform their Strategic Community Plan and approached local schools to support this process. On Monday, 7 August, thirty of our Year 2, 3, 5 and 6 students will participate in one of the two sessions to be conducted at our school. The children will not be identified or photographed participating in this process.

Art Projects

Six of our Year 6 students attended the Art and Philosophy day run by The Art Gallery of Western Australia at the end of last term with students from 15 other schools and they were involved in analysing artwork, and oral presentations. As mentioned earlier, Year 1 & 2 student drawings are being painted onto the entrance to the Secret Playground. During Semester 2 the Year 6 students will be involved in a researching and painting a mural on the north wall of the pre-primary building with the artist, Melski.

Music Program

The school choir is busy rehearsing for the Massed Choir performance at the Perth Concert Hall on Wednesday, 20 September.

Keeping US Safe Protective Behaviours

This term the Pre-primary, Year 2 and Year 4 students will be learning about protective behaviours in a series of five lessons commencing on Monday, 14 August 2017. Information regarding this program has been sent home. The lessons will be conducted by Ali Fisher who has implemented this program previously at our school. She will also be conducting an evening parent session with more details about the program and an opportunity to ask questions about the program before it commences. Parents of children in all year levels are welcome to attend. Details will be placed on the website.

Speaking Program

The Year 5 & 6 Debating Program will be conducted this term and we will also have a Year 6 student representing the school at the annual Perth Primary Speakers Award. We have been very successful when competing in this interschool event in previous years.

Parliament House Tour

Our Semester 1 and 2 Student Councillors will accompany Mr Hounsell to Parliament House for a tour and lunch with local member John Carey in Week 3.

Sporting Activities

Term 3 will continue to offer students a variety of sporting activities in addition to their in-school fitness and sport sessions, including: Uni-Active (K – Year 3, Before school Fridays), Naitanui Academy (Year 3 – 6, after school Thursdays), NRL Rugby (Year 3 – 6, after school Tuesdays). The school has already competed successfully in the Cross Country Cluster Carnival and has an NRL Carnival in a few weeks and then the K & PP Sports Day and Goonderup Day (Faction Carnival) later in the term.

KAREN LOCKYER
PRINCIPAL

Treasurer's Report (Pieter Overmeire)

Attached as PDF

Update from the Fathering Project (Domenic Catania)

Well, the rain was only briefly interrupted by the sunshine, but it did not dampen the spirits of a great team of dads and a few dedicated kids for a busy bee at the school on Sat 29 July. Not ones to lay down, the dads put down some pavers near the climbing dome, including some commemorative pavers for people that generously donated towards the climbing dome. The seed was also planted a while back to spruce up the secret playground. So the dads also spent the morning planting and mulching the area. Next time you are at the school take a look as it has now been transformed and we are sure the kids will love it.

Paving cost approximately \$1000, (receipts to be provided to Pieter), Karen to advise plant and mulch costs.

Full photos at <https://www.facebook.com/DadsOfNPPS/>

Next event in term 4.

Canteen Report Term 3 week 3 2017 – Jennifer Fagerstrom

Welcome back to term 3! We could use more volunteers as we have an almost empty roster. We have added the Fro-yo yoghurt to the menu and it is a great success. The kids find it really tasty. We are continuing with free fruit day which is very and promotes healthy eating.

We are gradually looking at reducing our eco-footprint by reducing our need for plastic. We will be trialling no more straws with milk drinks. Please support us and we welcome feedback about what we are doing.

Thank you Jennifer and the canteen committee

Fundraising Report (Cath Colvin)

Past events:

1. Roller skating day – 17 July 2017

A roller skating fundraiser was held at Morley Rollerdrome on Monday 17 July 2017. 64 skaters attended and the P&C made \$384.

Upcoming events:

1. Voyage to the Deep – Maritime Museum visit – 19 August 2017

A group booking for the Voyage to the Deep exhibition has been made for 1pm Saturday 19 August at the WA Maritime Museum, Fremantle. Tickets are \$11 for children (usually \$12.50) and \$15 for adults (usually \$20). (The P&C will receive \$2 per child ticket and \$6 per adult ticket purchased.) Event is advertised on FB and in newsletter.

Anticipated net \$150

2. 1 September 2017, Fathers' Day stall

A Father's' Day stall will be held on 1 September. Year 2 volunteers will coordinate. Cath has ordered some small gifts from fundraising catalogues and will put call out through newsletter and FB pages for donations in the lead up during August.

Anticipated net \$300.00

3. 14 & 15 September 2016, Goonderup Day Cake Stalls and Sausage Sizzles

The P&C traditionally runs a cake stall and sausage sizzle on each of these days.

Danielle Lustig will coordinate the K/PP parents to run stalls on Thursday, 14 September 2017.

Cath Colvin is seeking a co-ordinator from the 1-6 parents to run the years 1-6 stalls on Friday, 15 September 2017.

Anticipated net \$2,000.00

4. **Grease is the Word parent social night 26 August 2017**

Fundraising will run a raffle on the night. Request has been made through newsletter and FB pages for prizes.

Bike has been donated by John Carey – to discuss.

5. **Colour run – October/November?**

Jodie McCarthy has expressed interest in holding a colour run. Cath to follow up.

6. **December 2016 (Date TBC), Open night movie on the school oval**

Cath to explore idea of outdoor movie on the school oval to start after the formalities on Open Night. Attendance will cost a gold coin donation per person.

We will also hold a sausage sizzle and sell juices and popcorn on the night to raise funds. Sausages will be sold by prior order (with a few extras for sale on the night).

Other matters:

Christmas Market?