



SCHOOL BOARD MEETING
27th February 2017 (1/2017)
MINUTES

ATTENDEES

Kati Tonkin – Community Representative/Chairperson
 Anna Taylor – Parent Representative/Acting Secretary
 Brad Girando – Parent Representative
 Jane Forward – Parent Representative
 Robyn Newman - Staff Representative
 Andrew Streeton – Staff Representative
 Sharon Downsborough – Staff Representative
 Karen Lockyer - Principal

1.0	Welcome and apologies	ACTIONS
1.1	Opening and welcome <i>The meeting was opened by Kati Tonkin at 5pm</i>	
1.2	Apologies/absentees <i>Nil</i>	
1.3	Confirmation of agenda <i>The Council confirmed the agenda</i>	CONFIRMED
2.0	Disclosure of interests	
2.1		
3.0	Minutes of previous meeting	
3.1	Review of Minutes of Meeting No. 11, 2016 The Chair presented to the Council the minutes of Meeting no.11 2016 for approval. <i>The Council endorsed the minutes of Meeting no.11 2016 as complete and accurate.</i> <i>Moved: Karen Seconded: Sharon</i>	CONFIRMED

	<p>Plan draft and these were discussed by Board members. The target areas mirror those within the Department of Education's Focus 2017 publication. It was explained that the targets within each area were chosen to reflect school priorities and areas of need.</p> <p>Karen will email out a copy of the draft document. All members will review document and email any feedback before the next meeting.</p> <p>A working party comprised of community and parent representatives (chaired by Jane) was created with the purpose of (i) drafting the Vision and Context section of the Business Plan; and (ii) drafting targets and strategies in the area of Governance.</p> <p>Jane will draft a document and working party members will provide input prior to the next meeting.</p>	
7.0	School Board website and brochure review and update	
7.1	<p>A working party comprised of Jane, Brad and Robyn was established with the purpose of updating the documents and ensuring the web page and brochure contain consistent information.</p> <p>The working party will circulate new documents as attachments prior to next meeting.</p>	Ongoing
8.0	Correspondence	
	Correspondence as tabled in item 5.0.	
9.0	Next meeting	
	<p>2/2017: Monday 5-6:30pm, Term 1, week 9 27th March (TBC)</p> <p>Agenda items:</p> <ul style="list-style-type: none"> • Welcome of new Community Representative • Agenda mapping (regular items for each term) • Business Plan update and review from staff and community representatives • Presentation of budget • Annual report (possible meeting #3) • School Board website and brochure (update from WP) 	
10.0	Meeting close	
	<i>The meeting was closed by the Chair at 6.30pm</i>	
Signed	Date	