

**NORTH PERTH PS SCHOOL COUNCIL MEETING MINUTES****Date: 19 July 2016, Meeting No. 6**

**ATTENDEES:** Kati Tonkin – Community Representative/Chairperson  
 Victoria Bingham – Community Representative/Secretary  
 Anna Taylor– Parent Representative  
 Sharon Downsborough – Staff Representative  
 Robyn Newman – Staff Representative  
 Andrew Streeton – Staff Representative  
 Karen Lockyer - Principal

	<b>Welcome and apologies</b>	<b>ACTIONS</b>
1.1	Opening and welcome; <i>The meeting was opened by Kati Tonkin at 3:00pm</i>	
1.2	Apologies: Brad Girando –Parent Representative Jane Forward – Parent Representative	
1.3	Confirmation of agenda <i>The Council confirmed the agenda.</i>	Confirmed
<b>2.0</b>	<b>Disclosure of interest</b>	
2.1	Nil disclosure.	Nil Disclosure
<b>3.0</b>	<b>Minutes of previous meeting</b>	
3.1	Kati presented to the Council the minutes of Meeting no.5, 2015 for approval. <i>The Council endorsed the minutes of Meeting no.5 as complete and accurate.</i> <i>Moved: Victoria Seconded: Anna</i>	Confirmed
3.2	<b>Actions arising:</b> <b>I. Vision and Values – signage update</b> Design has been finalised. Bendigo would like to sponsor the signage. The FAQs in the DETWA policy has been updated so that we can enter into a Sponsorship agreement, providing that the details align with the policy. Karen will follow up with Brad. School Council will review the Sponsorship Policy to reflect the DETWA change, at a future meeting. <b>II. IPS (Item 4)</b>	Ongoing
<b>4.0</b>	<b>IPS</b>	
4.1	<b>Workshopping of Narrative</b> School Council has had the opportunity to review Kati’s initial draft of the Narrative. The motivation for the Vision – ownership, connectedness and cohesiveness of School Community was a key motivation. Maximum of 2500 words will align with the timing. Areas that can be reduced; list of students’ ideas, how we met the children’s dreams Kati will highlight areas in the draft that we can discuss in questions, to add more information at the end of the presentation. Discussed flagging the key words highlighted in the criteria. Removal of ‘separate’ from information gathered from the workshops.	Ongoing

4.2	<p><b>Q.</b> Is the presentation a narrative or a persuasive text?  <b>A.</b> A story about our journey, and that the story convinces them that we are ready to become IPS.  The final draft may be tweaked to be more persuasive. We can currently demonstrate that we are on the journey already.  Remove information about our expectations of online surveying, the surveyed group and why we surveyed them.  The School community is aware of the policy role of School policy.  It does not matter that the School Community isn't aware that we are involved in Strategic planning. – delete the sentence.  Changes will be reviewed when the final draft is complete. School Council will meet to review the draft.</p> <p><b>Timeline for Strategic Planning</b>  Planning - NPPS Business Plan 2017 draft was tabled. The Business plan needs to be complete by the end of Term 1, 2017. The use of an external advisor to support the drafting of the plan was discussed.  If we are successful in being granted IPS status the plan will need to change to reflect the IPS process.  Future data to be collected:</p> <ul style="list-style-type: none"> <li>• Student survey is the initial data collection.</li> <li>• Parents will be surveyed at the end of Term 3 – Week 9 was suggested</li> </ul> <p>Planning for School Council Professional Learning:</p> <ul style="list-style-type: none"> <li>• Specialist staff will present about their programmes to School Council.</li> <li>• School Council will be invited to the NAPLAN review day; SC will meet the following week.</li> </ul> <p>School Council meetings will be held around the data and P&amp;C meetings to streamline planning.</p>	Ongoing
<b>5.0</b>	<b>Correspondence</b>	
5.1	The email received was tabled. Kati will draft a response in consultation with Karen, acknowledging receipt of the letter and advising him of the strategies that are in place, and that School Council meetings are open to all School community members.	Confirmed
<b>6.0</b>	<b>Next Meeting</b>	
	7/2016 – Tuesday 2 August at 3:15pm Agenda Items: <ul style="list-style-type: none"> <li>• IPS – full draft to be edited, questions</li> </ul>	
<b>7.0</b>	<b>Meeting close</b>	
	The meeting was closed at 4:45pm. The next meeting date will be Tuesday 2 August at 3:15pm.	

Signed \_\_\_\_\_

Date \_\_\_\_\_ -