

**NORTH PERTH PS SCHOOL COUNCIL MEETING MINUTES****Date: 19 October 2016, Meeting No. 9**

**ATTENDEES:** Kati Tonkin – Community Representative/Chairperson  
 Victoria Bingham – Community Representative/Secretary  
 Anna Taylor – Parent Representative  
 Brad Girando – Parent Representative  
 Andrew Streeton – Staff Representative  
 Robyn Newman – Staff Representative  
 Sharon Downsborough – Staff Representative  
 Karen Lockyer - Principal

	<b>Welcome and apologies</b>	<b>ACTIONS</b>
1.1	Opening and welcome; <i>The meeting was opened by Kati Tonkin at 7:30am</i>	
1.2	Apologies: Jane Forward – Parent Representative	
1.3	Confirmation of agenda <i>The Council confirmed the agenda.</i>	Confirmed
<b>2.0</b>	<b>Disclosure of interest</b>	
2.1	Nil disclosure.	Nil Disclosure
<b>3.0</b>	<b>Minutes of previous meeting</b>	
3.1	Kati presented to the Council the minutes of Meeting no.7, 2015 for approval. The spelling of analysis in 7.1 was amended. <i>The Council endorsed the minutes of Meeting no.7 as complete and accurate.</i> <i>Moved: Anna Seconded: Kati</i>	Confirmed
3.2	<b>Actions arising:</b> <ul style="list-style-type: none"> <li><b>I. Vision and Values – signage update</b> The Bendigo bank has confirmed a donation of \$1350 inc GST. Acceptance of the donation will include photo opportunity and newsletter comments. The installation timeline will be determined after the IPS information sessions provide additional information about signage and marketing.</li> <li><b>II. IPS</b> Karen and Kati will be attending the IPS launch on Friday and a transition workshop on November 3. There are 5 IPS transition days in total for the school to attend</li> <li><b>III. National School Opinion Surveys</b> Central office has not been available to generate the codes for the survey. The process of generating codes will commence Week 3, ready for the survey to be distributed in Week 4 or 5.</li> </ul>	Ongoing  Ongoing  Ongoing
<b>4.0</b>	<b>Community Representative position</b>	
4.1	The new Community representative will be appointed for the start of 2017. The School Council discussed whether to commence advertising in 2016 or 2017. The decision was made to advertise in 2016. The election process is that the Community Rep position is advertised and the School Council selects the representative. Potential applicants were discussed. Advertising through North Perth Local and City of Vincent was discussed. Karen and Kati will organise the application form and advertising.	Confirmed

<b>5.0</b>	<b>NAPLAN</b>	
5.1	<p><b>Analysis of NAPLAN results 2016</b></p> <p>The NAPLAN data analysis is part of shared accountability between the Board and staff, education of the School Board and strategic planning. The targets will be part of the Business Plan.</p> <p>The NAPLAN Analysis data was presented; possible targets and focus areas for the business plan were highlighted.</p>	Confirmed
<b>6.0</b>	<b>Policy and brochure updates</b>	
6.1	<p><b>Sponsorship Policy</b></p> <p>The updated policy was circulated with proposed amendments in red. The proposed amendments were discussed.</p> <p>The School Council endorsed the amended policy</p> <p>Moved: Robyn Seconded: Victoria</p>	Confirmed
6.2	<p><b>Dress code brochure</b></p> <p>The updated brochure was circulated with proposed amendments in red. The proposed updates were discussed. The inclusion of information about the opening hours if the clothing shop and online shop was suggested.</p>	Confirmed
6.3	<p><b>School Board brochure</b></p> <p>The brochure was circulated. The proposed amendments were discussed. The proposed wording changes were discussed. The text about the changes to functions will be updated. The term 'broad' is taken from Edu. Department policy will be retained. The need for the website information and brochure to be consistent was discussed. The School Council will defer further discussion until a later meeting.</p>	Ongoing
<b>7.0</b>	<b>Correspondence</b>	
	A letter of congratulations regarding NPPS being awarded IPS status was circulated.	
<b>8.0</b>	<b>Next Meeting</b>	
	<p><b>9/2016 –Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• IPS transition program (Meeting 9)</li> <li>• Strategic Planning (Meeting 10)</li> <li>• Community Rep. position (Meeting 10)</li> <li>• Specialist teacher presentations (Meeting 9)</li> <li>• National School Opinion Survey (parent survey results) (Meeting 10)</li> </ul>	
<b>10.0</b>	<b>Meeting close</b>	
	<p>The meeting was closed at 8:35am.</p> <p>The next meeting date will be on Tuesday 1<sup>st</sup> November at 8:30am in the staffroom. It will be the Annual Public Meeting.</p> <p>The next meetings will be held in Week 6 &amp; Week 9.</p>	

Signed \_\_\_\_\_

Date: Tuesday 1<sup>st</sup> November