

NORTH PERTH PS SCHOOL COUNCIL MEETING MINUTES**Date: 13 June 2016, Meeting No. 5**

ATTENDEES: Kati Tonkin – Community Representative/Chairperson
 Victoria Bingham – Community Representative/Secretary
 Jane Forward – Parent Representative (Jane entered the meeting at 6:10pm)
 Anna Taylor– Parent Representative
 Brad Girando –Parent Representative
 Andrew Streeton – Staff Representative
 Karen Lockyer - Principal

	Welcome and apologies	ACTIONS
1.1	Opening and welcome; <i>The meeting was opened by Kati Tonkin at 6:00pm</i>	
1.2	Apologies: Sharon Downsborough – Staff Representative Robyn Newman – Staff Representative	
1.3	Confirmation of agenda <i>The Council confirmed the agenda.</i>	Confirmed
2.0	Disclosure of interest	
2.1	Nil disclosure.	Nil Disclosure
3.0	Minutes of previous meeting	
3.1	Kati presented to the Council the minutes of Meeting no.4, 2015 for approval. <i>The Council endorsed the minutes of Meeting no.4 as complete and accurate.</i> <i>Moved: Brad Seconded: Kati</i>	Confirmed
3.2	Actions arising: I. Vision and Values – signage update The font and colour options were presented to the meeting. The School Council agreed to use the Avenir font for the lettering, it will be royal blue (similar to the uniform). Victoria to finalise the quote and costings. Funding was discussed, including the possibility of entering into a Sponsorship agreement with Bendigo Bank to cover the cost of the signage. Brad and Karen will investigate the Sponsorship option. Heather Wallace was thanked for her contribution. II. Homework Policy Positive feedback was received informally from parents about the new Homework grid. The optional nature of homework and reduced workload were seen as positives. III. IPS (Item 4)	Confirmed
4.0	IPS	
4.1	The report from Development workshop #2 was discussed. The selection process was discussed and key questions explored. <i>What sets NPPS apart from other Schools?</i> <ul style="list-style-type: none"> • NPPS stands out due to their Visioning process. • NPPS stood out as being further along in the development of the School Council 	Ongoing

- Existing and functioning Code of Conduct
- Structure of School Council
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The Vision process allows us to discuss our context:

- Readiness to take control
- Being consultative
- Reflective nature of School Council in preparing for IPS
- The process of becoming IPS has been driving NPPS School Council activity
- NPPS history
- NPPS as imbedded in the local community – Angove Street festival, St Rita’s etc., climbing dome

How do we articulate capacity?

- Workforce planning – fixed term staff, aging workforce, professional learning communities
- Engagement of school community suggests capacity
- Engagement of staff in the IPS process and outcome – Staff support for IPS
- Strength of School Council – composition, interest in membership
- Capacity of the administration – financial process and procedure, time support
- P&C

The SC considered :

- Core competencies
- Core capacities
- Best practice
- What is our message?

In the presentation we need to identify why we chose the ‘gate survey’ to investigate the School community’s perceptions of School Council. A key factor in this was the number of online surveys we have recently undertaken and the need therefore to take a different approach; the desire to use the survey also as an opportunity to raise the profile of School Council and individual SC members; the possibility this school gate interview option gave us of disseminating information as well as gathering it. Expand on the IPS consultation timeline (over 5 years)

When explaining why IPS will benefit us can we establish:

- Link between IPS and increased student attainment
- Staff consistency and attainment

What happens if we don’t get IPS?

- Still on the same journey but not having the extra support, or staff stability or security.
- Impact on school community - identity compared to other Schools, all local schools are IPS

New challenges of IPS

- Staffing
- Managing expectations of parents and staff (opportunity for fixed term staff)

	<p>The development of a script was discussed, Victoria and Andrew to be under-studies due to their close involvement in the visioning process (VB, AS) and school administration (AS).</p> <p>Timeline for IPS Narrative</p> <ul style="list-style-type: none"> • Draft to be developed and circulated prior to next meeting • Explore and develop questions and brainstorm responses at next meeting • Script Working party – Brad, Karen, Victoria, Kati – will meet on Tuesday 28 June at 7:30am. <p>Strategic Plan Timeline</p> <p>School Council will develop and endorse a Business Plan by December 2016. A draft Strategic Plan timeline will be developed by Karen and Andrew. The timeline will outline when NAPLAN, report data, on-entry will be reviewed and considered with a view to developing this Business Plan. Priority areas will be identified from the examination of the data by School Council.</p> <p>A timeline for examining the data at School Council meetings will be developed.</p>	
5.0	School logo	
5.1	<p>The SC discussed the need to School logo to reflect values/vision. The contradiction between the new visions and values and the old was discussed. It was proposed that we remove Honour, Loyalty and Duty from the letterhead. Reduce and curve Since 1899 so it sits under the crest. Victoria to speak to Heather Wallace about modifying the logo. The School Council agreed to the proposed changes.</p>	Confirmed
5.0	Correspondence	
5.1	<p>A copy of a letter from North Perth Out of School care was tabled with the Community Use of School Facilities policy. Kati to write and send a response.</p>	Confirmed
6.0	Next Meeting	
	<p>6/2016 – Tuesday 19 July at 3:15pm</p> <p>Agenda Items:</p> <ul style="list-style-type: none"> • IPS 	
7.0	Meeting close	
	<p>The meeting was closed at 7:31pm.</p> <p>The next meeting date will be Tuesday 19 July at 3:15pm.</p>	

Signed _____

Date _____ -