



**North Perth Primary Parents and Citizens Association Inc**  
 North Perth Primary School  
 Albert Street North Perth WA 6006

General Meeting 2<sup>nd</sup> December 2014

Minutes

1	Apologies & Attendance. Quorum met.
2	Minutes of previous meeting – 28.10. 2014 Motion: “that the minutes are a true and accurate reflection of the meeting of 28.10.14”. Kirstyn Johnson, seconded Tamzin Leitch, accepted.
3	Business & Actions Arising from previous meeting: <ol style="list-style-type: none"> <li>1. Nature Play – updates – see report attached.</li> <li>2. Climbing Frame – update from Kirstyn Johnson – target has been reached, campaign still open until Dec 12<sup>th</sup>. Frame is on order, Karen organising site works, sand pit needs to be extended and topped up. Negotiating for that to happen before end of year. Positive to have dome in before term 1. Planning the opening ceremonies.</li> </ol>
4	Principal’s report – thankyou morning tea last week, kindy and pp reports next week, SIM program places continuing next year, open night next week, new website in development. 66 kindy children booked for next year. Student centred funding.
5	School Council report – see attached report.
6	Treasurer’s report – see attached. Motion: That the treasurer’s report is true and accurate. Andrea King, Seconded Jemma Day. Accepted.
7	New Business – <ul style="list-style-type: none"> <li>• Honour boards – current boards will be filled at the end of the year. \$345 each, school would like 7 made that are the same, and installed. Total is \$2415. Discussion around sharing the cost with the school. Motion: “That the P&amp;C fund the known cost of \$2415 for the purchase of the honour boards” Tamzin Leitch, seconded Coralee Loocke. Accepted.</li> <li>• I Pads – 30 I Pads and recharging trolley, were purchased with the money raised by the Fun Run held in August. The school is asking for supporting equipment to the value of \$6000 to assist with the IPads... Cisco Routers x 6 plus virtual wireless lan controllers (\$5100), installation costs (\$900). Discussion that coverage for the canteen would be very useful. Motion “ That the P&amp;C fund \$6000 for providing wireless infrastructure for the school, in supporting the ipad program, and covering canteen” Coralee Loocke, seconded Louise Merrillees. Accepted.</li> <li>• Families leaving school – “That the P&amp;C give leaving families who have contributed significantly to the P&amp;C &amp; school community a small voucher as a token of thanks, in total up to \$200” Andrea King, seconded Fi Bow. Passed.</li> </ul>
8	Committee Reports (as needed): <ol style="list-style-type: none"> <li>a) Canteen – see attachment. Motion “That the canteen committee have delegated authority to spend up to \$1000 on capital expenditure from the canteen account. Items of greater value to be approved by the P&amp;C.” Jemma Day, seconded Fi Bow. Passed. Motion “that the P&amp;C formally acknowledge the contribution of Bec Montgomery as Canteen Manager over the last 2 years” Phil Sarich, Seconded Fi Bow, accepted.</li> <li>b) Uniform</li> </ol>

	<ul style="list-style-type: none"> <li>c) Fundraising – Kyilla markets, Ali Colgan ran a lobachoc stall, raised \$377. Kids card design completed - \$753 raised.</li> <li>d) Social</li> <li>e) Grants</li> <li>f) Arts</li> <li>g) Grounds</li> <li>h) Sustainability</li> <li>i) Sports – see attached report.</li> </ul>
9	<p>P&amp;C Working Group Reports (as needed):</p> <ul style="list-style-type: none"> <li>a) Scholastic –Aby Watkins will retire next year from bookclub, new co-ordinator will be needed.</li> <li>b) Book Fair- held last week. Raised \$3537 which contributes over \$1000 to our library. Thanks to Helen Plange.</li> <li>c) Safety House – no incidents to report.</li> <li>d) Entertainment books</li> <li>e) Communications</li> <li>f) Footy tipping</li> <li>g) Walking School Bus</li> </ul>
10	Other Business: Welcome P&C BBQ week 2, on a day that the KK/PP parent information evening is held, to be determined.
11	Correspondence: none
12	Next Meeting: Term 1, week 3, 17 <sup>th</sup> February, 7.30pm, AGM and GM.
13	At 21.05 the meeting no longer had a quorum – funding motions had already been passed. Close: 21.35pm.

# Canteen Report - December 2014

The canteen has been busy for Term 4 with our record number of orders on a Friday reaching 230! We have however struggled to fill the volunteer roster this term, which has been frustrating for the Committee and Bec.

The committee meet on 20<sup>th</sup> November and discussed Term 4 issues and procedures.

We are currently undergoing the recruitment process for the new Canteen Manager and had 5 applicants apply. We are interviewing 3 candidates this week and hope to have a new Canteen Manager for 2015 named by the end of term.

We would like to acknowledge Bec for her efforts over the last 2 years as Canteen Manager and wish her all the best with her studies next year.

There was discussion at our meeting at obtaining a directive from the P&C on our limit to purchase a capital item without needing approval from the P&C. Currently we pay supplies upto \$1000 at one time from our account and purchase incidental equipment when needed. But we were unsure of our upper limit for capital purchases and after discussion at our meeting we would like to request that it be capped at \$1000. Anything above this we would need to seek P&C approval.

The canteen has this month assisted in the Open night food pre-orders along with Shanon Caporn from Pasta Cup. Orders are due in by Monday next week. Canteen will also sell P&C soft drinks, juices, water and a selection of icy poles and icecreams on the open night. We would love some extra hands on the night to help us with this.

Current Canteen Account Balance is \$8, 872.28

Thanks

Jemma Day & the Canteen Committee

# Nature Playground Update December 2014

## Where we are up to?

### Eastern garden bed/play area

- Some of the plants are ok but some struggling unfortunately. Craig was going to catch up with Ray and see how the irrigation is going but we just have to persevere! The new mulch is much heavier and is helping to keep the ground damp and looks great. Thanks to Markus for organising that donation from the City of Vincent
- Angelica has proposed a great way to brighten the area, as per attached images. She is sourcing costs etc so that we can see how it sits with our budget.
- Angelica also assisting to have some metal bin 'drums' powder coated so they can be set in around the timber frame in the North eastern corner near the library and the lids to be fixed to the frame once coated. The neighbours will love that! Once ready we'll just need a few hands to dig some holes.
- One section of fence was knocked over and replaced, so that needs re-painting. I have the paint in my garage so will attend to this over the school holidays.
- The students have painted river stones to fix to the culverts. I plan to meet with a tiler mate at school Thursday to seek advice on how best to fix them. Hopefully this can be done prior to open night on 12<sup>th</sup> December but I am making no promises •

### Courtyard Area outside rooms 9 and 10

- This area will be used again in 2015 for seniors to sit at lunch time. We had some great ideas, many of which had art elements so we have enlisted the art committee to join forces and come up with some ideas to make that area to sit and play. This will be a project for early 2015

### The front entrance to the school

- Stone pavers have been purchased to set in that area between the rainbow and admin gate to create a natural looking stepping pathway for students. We'll need to enlist a couple of willing hands to dig holes and set them in before we can move onto any planting in this area. Again- not sure whether this can be done before year end given that it's silly season but may be worth discussing!
- The garden bed in front of ramp to front office- To try and green up the front area somewhat we planted some native shrubs in that garden bed, and they are doing well so far. That garden bed has reticulation so a summer with no trampling should see them well established for 2015.
- In 2015 we hope to look at options in that front area to make it more pleasant for the students to sit and play.

## Budget

I am not sure where the budget is sitting after the early childhood works- If possible can Fiona give us an idea of what may be left there to complete works?

### Next Steps

- Complete works as listed early in 2015 where possible.
- Investigate embankment slide options and pricing in 2015, to complement the explorer dome on the oval.
- There are also some shady areas around the oval that could house some more 'nature play' elements like steppers, logs and even another outdoor classroom.
- Craig advised any further planting there should be supported by increased irrigation
- I'd like to propose an excursion to Rio Tinto Naturescape in 2015 if supported by school and teaching staff. The program cost is low so perhaps we can request the P and C supplement transport expenses when the time comes

## NORTH PERTH PRIMARY SCHOOL P&C

### Treasurer's Report September 2014

#### GENERAL ACCOUNT

Reconciled bank balance at 30th September 2014 **\$40,714.49**

<b>Income for September</b>	
Olive Oil Sales	\$75
Footy Tipping	\$860
Goonderup Day	\$4995
80's Social Night	\$2294
Aussie Farmers Commission	\$509
<b>Expenses for June/July</b>	
Goonderup day expenses	\$560
Audio/Lights for social event	\$688
School Camp 6/7	\$1,100
Nature Play Materials	\$1489

Total expenses still to be paid total approximately \$17,000 these are made up by the following major items:-

- Money set aside for Nature Scape Playground \$15,000
- Workers Compensation Insurance \$305

Money in term deposit for climbing-frame is \$25,295.30 due to mature 5<sup>th</sup> October 2014.

Funds available to be spent are approximately \$15,000.

#### UNIFORM ACCOUNT

Reconciled bank balance as at 30<sup>th</sup> September 2014 is **\$8,043.23**.

#### CANTEEN ACCOUNT

Reconciled bank balance at 30<sup>th</sup> September 2014 is **\$7,798.83**

## Sports Committee Report:

Julie Scott and Phil Sarich met with Andrew Streeton last week, to plan how the sports committee may help next year.

A survey has been devised by Julie, to look at tapping into parents for specific sports help. Andrew is now “wordsmithing” it from a school perspective and he plans to include as a part of the next school newsletter. Then leave the survey open until the start of 2015 to pick up the new parents.

Other issues covered included the school curriculum, preparing an annual plan and any other sport related school needs. Below is a summary of the way forward with these:

- Sports Curriculum – according to Andrew, the curriculum is developed by term according to the seasons (weather) and Anthony. Andrew thought that getting together at the beginning of each term to discuss plans would be a way initially to ensure we are supporting this.
- Parent database – from the survey, mentioned above, a parent database can commence to keep information on volunteers.